



Tamworth Regional  
**LANDCARE**  
ASSOCIATION  
Caring For The Land. To Care For Our People.

### **TRLA Nursery Manager**

The Tamworth Regional Landcare Association (TRLA) is the peak Landcare association in our region and includes the Peel River and adjacent catchment areas. TRLA acts as the umbrella organisation for Landcare groups and activities within the Tamworth Local Government Area.

We work to develop and support local Landcare groups, and like-minded affiliate/partner organisations, with their aspirations for on-the-ground works for **biodiversity and ecological restoration**, and **conservation** of their landscapes. Our current Strategic Plan highly values natural **resource management, sustainable agriculture** and **community** driven goals.

TRLA is looking to employ a nursery manager to support the operation of our local nursery sourcing and producing local endemic plants.

### **Nursery supervisor Duties and Responsibilities**

Working 8 hours per week the nursery supervisor will be responsible for:

- Sourcing and managing seed bank for production of local plants.
- Working closely with NBR business development manager to ensure the appropriate stock levels and species are maintained for future planning of bush regeneration jobs.
- Oversight on nursery stocks and materials to ensure smooth running of our community nursery.
- Forward planning to minimize stock shortfalls and surplus.

This role will be permanent part time and paid at \$43/ hr + superannuation including appropriate leave entitlements.

### **Key Competencies:**

- Be proactive with a community minded attitude
- Hold an educational certification in Australian native flora
- Have excellent communication, coordination, administration and computing skills
- Have a strong interest in and commitment to local environmental, sustainable agricultural and community development issues
- Be able to manage their time and workload effectively
- Be able to provide references relevant to operating and thorough understanding in the day to day running of a commercial nursery operation.
- Ability to work effectively as a team member and independently.
- Demonstrated ability to work with community/volunteer groups.

### **Other duties may include the following:**

1. Participate in natural resource management on ground activities that address environmental sustainability i.e. tree planting days, mulching, weeding.
2. Actively participate in and support implementation of policies and procedures including standard operating procedures and Work Health and Safety
3. Support nursery workers and volunteers on an ad hoc basis.
4. Other duties as required.

### **Additional Information**

- Flexibility in working hours may be required at times to attend meetings and work outside of normal work hours.
- You may be required to use your own vehicle for work purposes and will need to provide copies of current registration and insurance. Any work-related vehicle use will be reimbursed on a per kilometer basis.

Please forward all applications and enquires to Anne Michie at [anne@trla.org.au](mailto:anne@trla.org.au). Applications close on September 10<sup>th</sup> at 5pm.