

## NW Education and Youth Coordinator

<b>Employer</b>	<b>Tamworth Regional Landcare Association</b>
<b>Location</b>	<b>North West Region</b> - split between work from home and TRLA office with travel required.
<b>Classification/Tenure</b>	Full-time position working a minimum of 35 hours per week, contracted.
<b>Remuneration</b>	Commensurate with experience, starting at \$83,187 package (incl. Super) per annum. A&C Grade 4 - Top of Band (Yr 4).
<b>Organisation Profile</b>	<p>The Tamworth Regional Landcare Association (TRLA) is the peak Landcare association in our region, and includes the Peel River and adjacent catchment areas. We work to support local Landcare groups with on-the-ground works for biodiversity restoration and conservation as well as promoting education, communication and sustainability.</p> <p>Our Members, groups, volunteers and staff are our most important resource.</p>
<b>Position/Role Objectives</b>	<p><b>Overview:</b></p> <p>As the Schools and Education Coordinator for Landcare in the NW, you will play a crucial role in fostering environmental awareness, fascination and sustainable practices among students and educators. You will be responsible for identifying and facilitating the implementation of educational programs and resources as well as building partnerships with educational institutions to promote a sense of environmental stewardship and engagement with young people.</p> <p><b>Key Responsibilities:</b></p> <p><b>Program Development:</b></p> <ul style="list-style-type: none"> <li>Identify available programs and develop engaging and age-appropriate environmental education resources, classes and programs for schools and educators to use in classroom.</li> <li>Create curriculum materials that align with educational standards and objectives, integrating Landcare's mission and values.</li> <li>Provide tools and direction for appropriate field trips and outdoor activities to connect students with nature and hands-on learning experiences. (NW grassy White Box unit, Soil your undies, StreamWatch, paddock to plate)</li> <li>Develop educational resources, including presentations, lesson plans, and multimedia materials, to support teachers and students in understanding and implementing sustainable practices.</li> </ul>

	<p><b>Coordination with Schools:</b></p> <ul style="list-style-type: none"> <li>• Establish and maintain strong relationships with local schools and educational institutions.</li> <li>• Collaborate with teachers, administrators, and other school staff to integrate Landcare programs into the school curriculum.</li> <li>• Provide support for delivery in schools.</li> <li>• Deliver Landcare programs to support youth.</li> <li>• Facilitate and deliver the Intrepid Landcare program in the NW region (Tamworth Base).</li> <li>• Deliver the annual Tamworth Regional Landcare Association Schools bursary program.</li> </ul> <p><b>Monitoring and Evaluation:</b></p> <ul style="list-style-type: none"> <li>• Implement assessment tools to measure the impact and effectiveness of educational programs.</li> </ul> <p>Regularly evaluate and adjust curriculum and activities based on feedback and outcomes.</p>
<p><b>Reporting/Supervision arrangements</b></p>	<p>Position reports to the Tamworth Regional Landcare Association President and NW Landcarers Chair.</p>
<p><b>Links to existing programs</b></p>	<p>The successful applicant will be working in a broader Landcare network, with support available. The Schools Local Landcare Coordinator will work closely with the Host organisation and other Landcare group's staff and Board members, along with a broader network of Local Landcare Coordinators, Regional Landcare Coordinators and LLS staff across the NW and surrounding regions.</p>
<p><b>Competencies</b></p>	<p><b>Essential skills</b></p> <ul style="list-style-type: none"> <li>• strong communication skills both oral and written</li> <li>• strong time management and work efficiency skills</li> <li>• a proactive and community minded attitude.</li> <li>• a current driver's licence and own car with comprehensive insurance.</li> <li>• Proven examples of successfully working in education, environmental science, or a related field.</li> <li>• Strong communication and interpersonal skills.</li> <li>• Hold a current Working With Children Check.</li> <li>• Knowledge of environmental issues and sustainable practices.</li> <li>• Ability to work collaboratively with educators, students, and community stakeholders.</li> </ul> <p><b>Highly desirable skills and experience</b></p>

	<ul style="list-style-type: none"> <li>• a strong interest in, and commitment to, local environmental and agricultural land management issues.</li> <li>• Previous experience in developing and implementing educational programs.</li> <li>• is flexible about their working hours over the period of employment.</li> </ul>
<p><b>Selection Criterion</b></p>	<p><b>Please address each of the following criteria:</b></p> <ol style="list-style-type: none"> <li>1. Sound understanding of natural resource management issues in the region and empathy with the local community and demonstrated experience or a qualification in Natural Resource Management, Environmental Science, Sustainable Agriculture or similar.</li> <li>2. Demonstrated well developed written and oral communication skills, including competency in the use of Word, Excel, email, Publisher, Canva and the internet.</li> <li>3. Demonstrated ability to work with and develop community groups, including group facilitation, action planning and mediation skills.</li> <li>4. Proven ability to work with Government agencies, community groups and landholders, including schools and indigenous groups.</li> <li>5. Demonstrated ability to work with minimum supervision, use initiative and work as part of a team or network.</li> <li>6. Ability and willingness to work outside office hours from time to time, to contact landholders and attend community group meetings.</li> <li>7. Ability to travel from time to time.</li> <li>8. Current Driver's License.</li> </ol>
<p><b>Additional Information</b></p>	<p>Tamworth Regional Landcare Association is an equal opportunity employer, with employment under the organisation's standard employment agreement or as negotiated.</p> <p>Attendance at meetings outside of normal work hours may be required.</p> <p>Travel around the region and infrequent travel and overnight stays will be required.</p> <p>You will be required to use your own vehicle for work purposes and provide us with copies of current Comprehensive or at least Third Party Property insurance policies for your vehicle. Vehicle use will be reimbursed on a per kilometre basis.</p> <p>For further information about the position please contact –The Tamworth Regional Landcare Association Executive Officer – Jacqui Gidley-Baird 0401 717 015</p>
<p><b>To apply for the position</b></p>	<p>To apply, please provide the following:</p> <ol style="list-style-type: none"> <li>1. Brief covering letter, outlining why you seek this position (1 page).</li> <li>2. Your current CV/resume (4 pages maximum).</li> </ol>

	<ol style="list-style-type: none"><li>3. Your claims against each of the selection criteria (4 pages maximum).</li><li>4. Contact details for 2 referees, which should include a current or recent employer or supervisor.</li><li>5. Applications to be emailed to <a href="mailto:jacqui@trla.org.au">jacqui@trla.org.au</a></li></ol>
<b>Closing Date</b>	Applications close Friday 24 <sup>th</sup> February